



## **Business Continuity Planning**

### **Business Continuity Program (BCP)**

As an independent consultancy, KCA offers a comprehensive Business Continuity Planning (BCP) service targeted specifically at mid-size firms. Providing professional, specialized skills, including business continuity planning, business impact analysis, project management, problem analysis and resolution.

#### **Vulnerability Analysis and Assessment**

Conduct a risk analysis to identify the most probable threats to your staff and business facilities.

#### **Business Impact Analysis**

Assisting business units with the assessment of potential business impact, definition of critical, time-sensitive functions, design, development, and documentation of work area (business function) business recovery profiles.

#### **Continuity Strategy and Recommendations**

- Define the Recovery Time Objective (RTO) or the measure of tolerance of critical business functions.
- Mapping of the technical recovery requirements in support of the critical business processes (recovery profiles) developed from the BIA.
- Propose and review various short and long-term business recovery strategies with cost-benefit analysis and recommendations.

#### **Business Continuity Plan Development**

KCA will provide the subject-matter expertise, methodology and leadership to document the recovery organization, guide the technical and business recovery plan contents including, senior executive Crisis Management and Emergency Response plans.

#### **Plan Testing, Training and Maintenance**

KCA will establish a methodology for plan validation through testing, and training of client staff for self-sufficiency in the plan maintenance cycle. Techniques will also be introduced to reflect IT and business configuration changes in the recovery profile.

#### **Training and Awareness Program**

- Conduct training sessions to BCP Team members in the recovery process.
- Train personnel who need to respond immediately to an emergency situation.
- Provide BCP awareness to general staff who do not have an immediate business continuity role.



## **Biography**

Kenneth (Ken) Chun is a certified Business Continuity Professional (CBCP) and Information Systems Auditor (CISA) and has for the past 8 years worked exclusively in the Business Continuity field.

With academic qualifications in business (MBA, B.Com) and a solid 26-year Information Technology (IT) background, Ken has an appreciation for balancing the business needs with the underlying technologies that support it. He has held managerial positions in business continuity, systems analysis and development, project management, IT operations facility management and completed consultancy work with companies in:

- Canada - Canaccord Capital Corporation, TSX Venture Exchange (formerly CDNX), TechRx, Global Securities Inc., Haywood Securities Inc., Pacific International Securities Inc. and BC Ferries Services
- South Africa - Gold Fields of South Africa (GFSA), International Computers Limited (ICL).
- United Kingdom -Computer Sciences Company (CSC).

**For more information please contact Kenneth Chun at 604.726.1835 or [kenneth.chun@kc-assoc.ca](mailto:kenneth.chun@kc-assoc.ca).**